



## **PRIVACY POLICY**

We are aware of the trust that you place in us. We see it as our responsibility to protect your privacy. On this page we'll let you know what information we collect when you use our website, why we collect it and how we improve your user experience. So that you understand how we work.

This privacy policy applies to the services of KSK Tax & Legal Services. You should be aware that KSK Tax & Legal Services is not responsible for the privacy practices of other sites and sources. By using this website, you accept this privacy policy.

KSK Tax & Legal Services respects the privacy of all users of its site and shall ensure that the personal information you provide is treated confidentially.

### **Our use of collected data**

#### ***Use of our services***

KSK Tax & Legal Services collects and processes information about clients and visitors to this Website to conduct its business, for example, to showcase products and services that may be of interest to you and to develop web statistics. We do not collect or use information for purposes other than those described in this privacy policy unless we have obtained your consent in advance.

#### ***Cookies***

KSK Tax & Legal Services can collect and analyse information about the use of this internet site, including the domain name, the pages visited, previous and next internet sites visited, length of user session as well as the number of hits. This information may be gathered by using a cookie. A cookie is a small text file that our webpage-server places on your hard drive.

You can allow or prevent the use of cookies, if desired. Most browsers can be set up so that cookies are refused. In most cases, you can after refusing a cookie continue to use this website. However, a cookie will make the use of this Website faster and easier.

#### ***Communication***

When you send email or other communications to us, we may retain those communications. Sometimes we ask you for your personal information that are relevant for the respective situation. This makes it possible to process your inquiries and respond to your requests. The data is stored on secure servers of KSK Tax & Legal Services or those of a third party. We will not combine this information with other personal data available to us.

#### ***Third Parties***

The information will not be shared with third parties. In some cases, the information may be shared internally. Our employees are required to maintain the confidentiality of your information.

### ***Changes***

This privacy statement is adapted to the use of and the opportunities on this site. Any modifications and/or changes in this site may lead to changes to this privacy statement. It is therefore recommended that you regularly check this privacy statement.

### ***Adjust/unsubscribe***

If you want to adjust your data or want to get your data out of our files, please contact us by e-mail.

If you have any questions about this privacy policy, please contact us by e-mail.

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